

BYLAWS
PHILLIPSBURG AREA HISTORICAL SOCIETY

ARTICLE I (MEETINGS)

- Section 1. The calendar year of the Society shall be from January 1 to Dec. 31
- Section 2. Elections shall be held at the annual meeting in November.
- Section 3. Regular meetings of the Society will be in March, May, July, September and November. Meetings cancelled because of weather will be announced on the local radio stations.
- Section 4. All regular meetings will be held in the Phillipsburg Municipal Building unless another meeting place is announced.
- Section 5. The Executive Committee shall meet as arranged by the President.

ARTICLE II (DUES)

- Section 1. All membership dues are effective from Jan. 1 through Dec. 31. Dues for the new year may be paid in November for the following year. Dues may be paid at anytime but a person may not vote unless membership dues for the year have been paid.
- Section 2. Life Membership is extended to any person who gives one hundred dollars (\$100.00) in one year. Husband and wife may share a Life Membership.
- Section 3. Membership dues other than Life will be for one calendar year. The dues will be:

Individual Membership	\$10.00
Junior Membership	\$ 2.00 (through High School ages)
Family Membership	\$15.00

When necessary these fees will be reviewed.

ARTICLE III (ELECTIONS)

- Section 1. Officers shall be elected for a two year term.
- Section 2. The Nominating Committee shall announce the slate of officers at the September meeting and ask for nominations from the floor.
- Section 3. The Nominating Committee shall notify members of its nominations by mail or, publishing them in the following newsletter.
- Section 4. The election shall be held in November. The slate will be read and nominations shall be accepted from the floor, if any, nominations shall be closed and election held.
- Section 5. The President shall call a meeting of the outgoing and incoming Executive Committees before December 15th.
- Section 6. The new officers and committees shall assume their duties on January 1.

ARTICLE IV (FUNDS)

- Article 1. The depositories for the funds of this Society shall be at the discretion of the Executive Committee.
- Article 2. The checking account shall require only one signature, usually that of the Treasurer. In case of emergency the President or any other officer that has signed the bank card may sign checks.
- Article 3. The Treasurer shall perform all financial transactions unless there is an emergency. The Treasurer or the President may designate any officer who has signed the bank cards in case of emergency.

- Section 4. All bills will be itemized and presented in writing to the Treasurer. The person submitting the bill is to sign it and date it. Only authorized bills may be paid. Authorized bills are budgeted items or bills that have special authorization from the Executive Committee.
- Section 5. *The Finance Committee shall recommend investments and the Executive Committee shall authorize the investments. Any change of investments shall be announced in the Newsletter.

ARTICLE V (EXEMPTIONS)
(delete)

ARTICLE VI (VOTING)

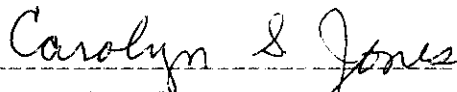
- Section 1. Ten members shall be considered a quorum for a general meeting.
- Section 2. Five members shall be considered a quorum for the Executive meeting.
- Section 3. All Junior members over 12 may vote.
- Section 4. Family Memberships normally affords two votes but if more votes are desired, members should note that when membership is paid.

ARTICLE VII (CHANGE OF BYLAWS)

- Section 1. *The Bylaws may be changed at a regular meeting of the Society. The present Bylaw and proposed revision(s) must be read. The motion to approve a change must pass with a 2/3 majority vote of the eligible members present.
- Section 2. *A revised, dated copy of the Bylaws shall be kept in the Secretary's book at all times.
- Section 3. *The Bylaws shall be reviewed three years from the date of this revision and every third year thereafter.

Edward Rafferty, Chairman
Meryl Crozier
Timothy Wynkoop
Carl Baxter

Revision adopted (May 26, 1994)



Carolyn S. Jones, Secretary